

NOTES: Preliminary Constitutional Committee Meeting (2)
Monday, May 18, 2020

Meeting was called to order at 11: 00 a.m.

Roll: Jim Takahashi, Kay Carter, Rick Crum, Dean Des Jarlais and Tuia'ana Scanlan (ad hoc/ technical support)

Once the Local 665 Executive Board approves the committee, Robyn Wong and Al Omo will be added to the roll as committee participants.

Meeting adjourned at 11:50 a.m.

Next meeting is scheduled for Monday, June 01, 2020.

Discussion items are listed below. Suggestions included the following:

- (1) Limit meetings to 1/2 hour unless additional time is requested by a committee member;
- (2) Create a mechanism to allow members to voice concerns/suggestions - possibly a request for a written submission followed by attendance at a committee meeting to discuss;
- (3) Chair(s) to determine whether to admit observers at committee meetings. Observers would not participate but could watch the process;
- (4) At the wrap of each meeting, set time, date & agenda for upcoming meeting;
- (5) Set up a process to add additional items to upcoming agenda (Sec-Tres to send out additional items to committee members? What lead time?)
- (6) Once committee members conclude discussion on a constitutional amendment, a vote is taken and recorded on whether to recommend the change to the members;
- (7) Review whether to hold a special meeting or discuss recommendation at a regular membership meeting;
- (8) Set up a schedule (every 6 months?) when recommended amendments would come before the membership for discussion/vote.
- (9) Jim Takahashi will prepare an outline of membership discussion/voting process for the committee to review.